PARK BOARD

November 9, 2026

The November 9, 2026 Park Board meeting was called to order at 5:30 p.m. in Council Chambers by Kate Niederkohr, Chairperson. Park Board members present were Jon Blackburn, Cathy Browne, Dean Leonard, Kate Niederkohr, Erin Smith, and Bill Sturgeon.

Others present included: Kyle McColly, Mayor; Charlie Schneider, Brandstetter Carroll, Inc.; Phil Schiffarth, Brandstetter Carroll, Inc.; Laura Wines; Janeen Heilman; Amanda Watson; John Walker; Danny Schwartz, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling $136,381.12 was presented.

A motion was made by Mr. Blackburn, seconded by Ms. Browne, for the approval and payment of bills totaling $136,381.12. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the October 13, 2026 Park Board meeting, having been mailed to each Park Board member, were approved as received.

Mr. Charlie Schneider and Mr. Phil Schiffarth, Brandstetter Carroll, Inc., presented revised plans for the pool house and suggestions were made for additional minor changes. A revised plan for the pump house was also presented with the 30' x 40', 1200 square foot structure to be located at the northwest corner of the pool site. The fence to the north and west of the structure would be eliminated enabling the delivery of chemicals from the west without entering the pool area and access to the pump area from the north would be available if necessary. Storage areas on the east side of the pump house would be available that can be accessed from within the pool area. Options for the pool were explained including six (6) lap lanes, with an option for eight (8) lap lanes; options for water slides; and features for the zero entry area of the pool along with color options. A revised cost estimate/total project cost estimate of $6,069,280.00 including contingencies and design fees was reviewed. The next step in the project is to proceed with construction and permitting documents. Mr. Sturgeon inquired about replacing the pump house only at this time and the cost for this work. Mr. Schneider and Mr. Schiffarth will prepare the information requested and present their findings at the next Park Board meeting.

It was decided that the Park Board will be holding a meeting in December to be held on Monday, December 14, 2026 beginning at 5:30 p.m.

It was reported that a Requests for Qualifications (RFQs) notice has been published for an engineer for the Bicentennial Park Inclusive Playground.

It was noted that Park Board members received the Park Shelter Income Report for 2026 and also the Swimming Pool Report for 2026. Ms. Browne inquired about the cost to reserve a park shelter, and it was noted that the cost to reserve a shelter/gazebo in any of the parks is $30.00, and the cost to reserve all three gazebos in Stepping Stones Park is $45.00. Ms. Browne suggested this cost be reviewed and possibly increased.

A motion was made by Mr. Sturgeon, seconded by Mr. Blackburn, to enter into an executive session to discuss a personnel matter regarding employment. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session, the Park Board reconvened into regular session.

A motion was made by Mr. Leonard, seconded by Mr. Sturgeon, to make a conditional job offer to a Parks Manager applicant including an annual salary of $68,000.00. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

A motion was made by Mr. Blackburn, seconded by Mr. Sturgeon, to enter into an executive session to discuss a personnel matter regarding employment. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session, the Park Board reconvened into regular session.

A motion was made by Mr. Sturgeon, seconded by Mr. Leonard, to hire Wyatt Taylor as a Parks Department laborer. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Kate Niederkohr, Chairperson